



**South Dakota Paralegal Association
Application for CLA/CP Exam Reimbursement
for the Year 2008**

1. SDPA would like to encourage members to take the CLA/CP exam as part of their professional development. As an incentive, SDPA is offering reimbursements for the CLA/CP exam fee (currently \$250.00) to members for taking the CLA/CP exam and passing. In order to be eligible, members must meet the following criteria:
 - A. The applicant must be a member of the South Dakota Paralegal Association;
 - B. The applicant must take the CLA/CP exam and pass it during the fiscal year 2008. (Please attach verification that you passed the exam.)
 - C. Reimbursements are only available to members who do not receive reimbursements for the CLA/CP exam by any other source. (Please attach written verification of this from your employer.)
2. Only two (2) CLA/CP exam reimbursements will be paid during the year 2008. The reimbursements will be given out on a first come, first serve, basis to the first two (2) applicants who qualify.
3. This application and supporting documentation **MUST** be received by the Professional Development Committee Chairperson within 3 months of receiving notification that you passed the CLA/CP exam.
4. Information and applications are available from the South Dakota Paralegal Association Professional Development Committee, Attn: Teri Miller, PO Box 8381, Rapid City, SD 57709-8381; e-mail: tmiller@tb3law.com .

**SUBMIT YOUR APPLICATION to:
The South Dakota Paralegal Association, Inc.
Professional Development Committee
Attn: Teri Miller
PO Box 8381
Rapid City, SD 57709-8381
Or via e-mail to tmiller@tb3law.com**

SDPA APPLICATION FOR CLA/CP REIMBURSEMENT

NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: () _____ () _____
Daytime Evening

E-MAIL ADDRESS: _____

EMPLOYER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

WORK PHONE NUMBER: () _____

DATE CLA/CP EXAM TAKEN: _____

WHERE CLA/CP EXAM WAS TAKEN: _____

Did you pay the CLA/CP exam fee? _____ Yes _____ No
If No, who paid the exam fee for you? _____
If Yes, please attach verification.

Please be sure to attach the following documentation to this Application:

1. Verification that you took the CLA/CP exam in the year 2008;
2. Verification that you passed the CLA/CP exam;
3. A letter from your employer that they do not reimburse you for the CLA/CP exam fee; and
4. Verification that you paid the CLA/CP exam fee and the amount you paid.